

# Climate, Biodiversity & Planning Committee Meeting of Witney Town Council



**Tuesday, 14th May, 2024 at 6.00 pm**

To members of the Climate, Biodiversity & Planning Committee – A Bailey, G Meadows, R Smith, J Aitman, O Collins, G Doughty, S Simpson and J Doughty (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Virtual Meeting Room via Zoom** for the transaction of the business stated in the agenda below.

Join Zoom Meeting

<https://us06web.zoom.us/j/84123298526>

Meeting ID: 841 2329 8526

## Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk [derek.mackenzie@witney-tc.gov.uk](mailto:derek.mackenzie@witney-tc.gov.uk) in advance.

## Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

## Agenda

### 1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk [derek.mackenzie@witney-tc.gov.uk](mailto:derek.mackenzie@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

**Standing Order 30(d)(v)** permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have informed the Proper Officer **before** the meeting that they are unable to attend.

### 2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

4. **Planning Applications** (Pages 4 - 6)

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.

5. **Application for New Premises Licence - W/24/00396/PRMA - Chris Hayter Transport, Tungsten Park** (Pages 7 - 29)

To consider an application for a New Premises Licence under the Licensing Act 2003. Application reference W/24/00396/PRMA – Chris Hayter Transport Limited, 12 Tungsten Park, Colletts Way, Witney, OX29 0AX.

6. **Witney Shores Green - Dust Management Plan - Planning Ref: R3.0051/24** (Pages 30 - 31)

To consider a consultation from Oxfordshire County Council in respect of an application for works associated with the construction of the A40 Shores Green Junction.

Application Documents can be found at:

<https://myeplanning2.oxfordshire.gov.uk/Planning/Display/R3.0051/24/>

The deadline for a response is 24 May 2024.

7. **Witney Shores Green - Traffic Management Plan - Planning Ref: R3.0052/24** (Pages 32 - 33)

To consider a consultation from Oxfordshire County Council in respect of an application for works associated with the construction of the A40 Shores Green Junction.

Application Documents can be found at:

<https://myeplanning2.oxfordshire.gov.uk/Planning/Display/R3.0052/24/>

The deadline for a response is 24 May 2024.

8. **Proposed Disabled Persons Parking Places** (Pages 34 - 46)

To consider notice received from Oxfordshire County Council regarding proposals to make amendment orders under the Road Traffic Regulation Act 1984 for the provision of disabled persons parking places.

The deadline for a response is 17 May 2024.

9. **Planning Appeal - 141 Queen Emmas Dyke - 20/03068/FUL** (Pages 47 - 48)

To receive a notification of a Planning Appeal received for 141 Queen Emmas Dyke, Witney, Appeal reference APP/D3125/W/24/3339455. Original Planning Application reference 20/03068/FUL.



Town Clerk



4

4 . 1      **WTC/058/24**      Plot Ref :- 24/00917/HHD      Type :- HOUSEHOL  
Applicant Name :- .      Date Received :- 24/04/2024  
Parish :- NORTH      Date Returned :-  
Location :- 39 EARLY ROAD      Agent  
EARLY ROAD  
Proposals :- Removal of garage and erection of a single storey extension to dwelling.  
Observations :-

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4 . 2      **WTC/059/24**      Plot Ref :- 24/00871/HHD      Type :- HOUSEHOL  
Applicant Name :- .      Date Received :- 24/04/2024  
Parish :- NORTH      Date Returned :-  
Location :- 7 WOODGREEN      Agent  
WOODGREEN  
Proposals :- Construction of detached outbuilding.  
Observations :-

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4 . 3      **WTC/060/24**      Plot Ref :- 24/00730/HHD      Type :- HOUSEHOL  
Applicant Name :- .      Date Received :- 24/04/2024  
Parish :- NORTH      Date Returned :-  
Location :- 55 SCHOFIELD AVENUE      Agent  
SCHOFIELD AVENUE  
Proposals :- Addition of wood cladding to exterior of completed single storey extension.  
Observations :-

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4 . 4      **WTC/061/24**      Plot Ref :- 24/00853/HHD      Type :- HOUSEHOL  
Applicant Name :- .      Date Received :- 24/04/2024  
Parish :- CENTRAL      Date Returned :-  
Location :- ASH CLOSE HOUSE      Agent  
GLOUCESTER PLACE  
Proposals :- Alterations to existing house including replacement windows (retrospective), change front porch roof tiles, timber screening of uPVC greenhouse and recladding of existing garden buildings.  
Observations :-

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4.5	<b>WTC/062/24</b>	Plot Ref :- 24/00907/HHD	Type :- HOUSEHOL
	Applicant Name :- .		Date Received :- 24/04/2024
	Parish :- WEST		Date Returned :-
	Location :- 50 VALENCE CRESCENT VALENCE CRESCENT	Agent	
	Proposals :-	Erection of single storey side and rear extension and part garage conversion.	
	Observations :-		
4.6	<b>WTC/063/24</b>	Plot Ref :- 24/00927/FUL	Type :- FULL
	Applicant Name :- .		Date Received :- 24/04/2024
	Parish :- CENTRAL		Date Returned :-
	Location :- HALL REAR OF 52 HIGH STREET	Agent	
	Proposals :-	Demolition of existing hall and erection of 2 x two-bedroom homes and associated works.	
	Observations :-		
4.7	<b>WTC/064/24</b>	Plot Ref :- 24/00962/FUL	Type :- FULL
	Applicant Name :- .		Date Received :- 08/05/2024
	Parish :- WEST		Date Returned :-
	Location :- UNIT 4-5 WINDRUSH PARK ROAD	Agent	
	Proposals :-	Development of 7no. new light industrial/warehouse use classes E(g)iii, B2 and B8 units with ancillary office space together with associated parking and service yards.	
	Observations :-		
4.8	<b>WTC/065/24</b>	Plot Ref :- 24/01008/ADV	Type :- ADVERTISIN
	Applicant Name :- .		Date Received :- 08/05/2024
	Parish :- CENTRAL		Date Returned :-
	Location :- 70 HIGH STREET	Agent	
	Proposals :-	Installation of externally illuminated fascia sign. (Retrospective).	
	Observations :-		
4.9	<b>WTC/066/24</b>	Plot Ref :- 24/00965/LBC	Type :- LISTED BUI
	Applicant Name :- .		Date Received :- 08/05/2024
	Parish :- CENTRAL		Date Returned :-
	Location :- 70 HIGH STREET	Agent	
	Proposals :-	Installation of fascia sign. (Retrospective)	
	Observations :-		

4 . 10     **WTC/067/24**     Plot Ref :- 24/00986/LBC     Type :- LISTED BUI  
Applicant Name :- .     Date Received :- 08/05/2024  
Parish :- CENTRAL     Date Returned :-  
Location :- 34     Agent  
                 HIGH STREET  
Proposals :- Proposed maintenance to the roof, timber windows and shopfront  
Observations :-

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4 . 11     **WTC/068/24**     Plot Ref :- 24/01023/CLP     Type :- LAWFULNES  
Applicant Name :- .     Date Received :- 08/05/2024  
Parish :- EAST     Date Returned :-  
Location :- 7     Agent  
                 NORTHFIELD SQUARE  
Proposals :- Certificate of Lawfulness (formation of habitable room in roof  
                 space with front and rear velux rooflights)  
Observations :-

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**Reply to :** Andrea Thomas  
Tel : 01993 861000  
Email: [ers@westoxon.gov.uk](mailto:ers@westoxon.gov.uk)

**Council Offices**  
Woodgreen,  
WITNEY,  
Oxfordshire,  
OX28 1NB  
Tel: 01993 861000  
[www.westoxon.gov.uk](http://www.westoxon.gov.uk)



The Town Council

Your Ref: W/24/00396/PRMA

Date: 22nd April 2024

Dear Town Clerk,

**LICENSING ACT 2003**  
**Application for New Premises Licence**

We have received an application for **Chris Hayter Transport Limited 12 Tungsten Park Colletts Way Witney Oxfordshire OX29 0AX** under the Licensing Act 2003.

The application can be viewed through the online [Public Access Portal](#). If you would like to make formal representation, the closing date is **20th May 2024**

Please ensure that all email correspondence is sent to [ers@westoxon.gov.uk](mailto:ers@westoxon.gov.uk)

Yours faithfully

**Licensing Team**  
**Environmental and Regulatory Services**

West Oxfordshire District Council may share information provided to it with other bodies responsible for auditing or administering public funds in order to prevent and detect fraud under Section 6 of the Audit Commission Act 1998

**Application for a premises licence to be granted under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Chris Hayter Transport Limited  
(Insert name(s) of applicant)

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises details**

Postal address of premises or, if none, Ordnance Survey map reference or description <b>Unit 12 Tungsten Park Off Colletts Way Witney</b>			
<b>Post town</b>	Oxfordshire	<b>Postcode</b>	<b>OX29 0AX</b>

Telephone number at premises (if any)	
Non-domestic rateable value of premises	<b>£520,000</b>

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as appropriate

**Please tick as**

- |  |                                     |                             |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals *                    | <input type="checkbox"/>            | please complete section (A) |
| b) a person other than an individual *               |                                     |                             |
| i as a limited company/limited liability partnership | <input checked="" type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability)   | <input type="checkbox"/>            | please complete section (B) |
| iii as an unincorporated association or              | <input type="checkbox"/>            | please complete section (B) |
| iv other (for example a statutory corporation)       | <input type="checkbox"/>            | please complete section (B) |
| c) a recognised club                                 | <input type="checkbox"/>            | please complete section (B) |



- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a  
 statutory function or   
 a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over <input type="checkbox"/>		Please tick yes	
<b>Nationality</b>					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b> over		I am 18 years old or		<input type="checkbox"/>	Please tick yes
<b>Nationality</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**(B) OTHER APPLICANTS**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

<b>Name</b> Chris Hayter Transport Limited
<b>Address</b> Jervis House Curbridge Business Park Down Road Witney OX29 7WJ
<b>Registered number (where applicable)</b> 01183217

Description of applicant (for example, partnership, company, unincorporated association etc.) Private Limited Company
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
A	S	A P

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)  Commercial storage unit
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If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

- |  |                            |
|--|----------------------------|
| Provision of regulated entertainment (please read guidance note 2)   | Please tick all that apply |
| a) plays (if ticking yes, fill in box A)                             | <input type="checkbox"/>   |
| b) films (if ticking yes, fill in box B)                             | <input type="checkbox"/>   |
| c) indoor sporting events (if ticking yes, fill in box C)            | <input type="checkbox"/>   |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/>   |
| e) live music (if ticking yes, fill in box E)                        | <input type="checkbox"/>   |
| f) recorded music (if ticking yes, fill in box F)                    | <input type="checkbox"/>   |

g) performances of dance (if ticking yes, fill in box G)

h) anything of a similar description to that falling within (e), (f) or (g)  
(if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 4)		
Tue			<b>State any seasonal variations for performing plays</b> (please read guidance note 5)		
Wed			<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

**B**

<b>Films</b> Standard days and timings (please read guidance note 7)			<b>Will the exhibition of films take place <u>indoors or outdoors or both – please tick</u></b> (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish				
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)			
Tue						
Wed			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)			
Thur						
Fri			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)			
Sat						
Sun						

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b>Please give further details</b> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<b>State any seasonal variations for indoor sporting events</b> (please read guidance note 5)
Wed			
Thur			<b>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</b> (please read guidance note 6)
Fri			
Sat			
Sun			

D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<b>Please give further details here</b> (please read guidance note 4)		
Tue					
Wed			<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					



E

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<b>Please give further details here</b> (please read guidance note 4)		
Tue					
Wed			<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

F

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<b>Please give further details here</b> (please read guidance note 4)		
Tue					
Wed			<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

**G**

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of dance take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>						
				Outdoors	<input type="checkbox"/>						
				Both	<input type="checkbox"/>						
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)								
Mon											
Tue											
Wed						<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)					
Thur											
Fri									<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat											
Sun											

H

<p><b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish	<p><b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<p><b><u>Please give further details here</u></b> (please read guidance note 4)</p>		
Wed			<p><b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)</p>		
Thur			<p><b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)</p>		
Fri					
Sat					
Sun					

I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)		
Mon					
Tue					
			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5)		
Wed					
Thur					
			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 6)		
Fri					
Sat					
Sun					

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	<input type="checkbox"/>			
				Off the premises	<input checked="" type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)					
Mon	0000	0000						
Tue	0000	0000						
Wed	0000	0000						
Thur	0000	0000						
Fri	0000	0000						
Sat	0000	0000						
Sun	0000	0000						
						<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

<b>Name</b> Matthew Gillitt	
<b>Date of birth</b> [REDACTED]	
<b>Address</b> [REDACTED]	
<b>Postcode</b>	[REDACTED]
<b>Personal licence number (if known)</b> W/23/00739/PERA	
<b>Issuing licensing authority (if known)</b> West Oxfordshire District Council	

K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 9).

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)
Day	Start	Finish	
Mon			
	0000	0000	
Tue			
	0000	0000	
Wed			
	0000	0000	
Thur			
	0000	0000	
Fri			
	0000	0000	
Sat			
	0000	0000	
Sun			

**Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list** (please read guidance note 6)

	0000	0000	
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**M**

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

1. *The premises is a commercial unit and secured with entry only permitted by staff and those with a permitted agreement with the operator of the storage unit, with CCTV covering the entry/exit point.*
2. *The system will record in real time and operate whilst the premises are open for licensable activities.*
3. *The recordings shall be kept available for a minimum of 31 days. Recordings shall be made available immediately on request to an Authorised Officer or a Police Officer (subject to GDPR) throughout the 31-day period following any incident.*
4. *A member of staff with knowledge of the CCTV system will be present on site whilst the premises are open to the public to aid any enquiry from a Police Officer or Authorised Officer requiring recent CCTV recordings with the minimum of delay when requested.*
5. *Any delivery including alcohol to be made only to a residential or business address and the customer to be clearly resident inside the building. The delivery of alcohol will not be made or completed to a person in a public place (street corner, park, bus stop, etc).*
6. *There will be no members of the public permitted access to the premises for direct sale of alcohol.*
7. *Noise from alcohol deliveries from the premises will not cause a public nuisance.*
8. *Deliveries to customers who have placed orders via the company website will be limited to the hours of 08:00h and 00:00h on any day.*

**b) The prevention of crime and disorder**

**c) Public safety**

**d) The prevention of public nuisance**



**e) The protection of children from harm**

**Checklist:**

**Please tick to indicate agreement**


- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

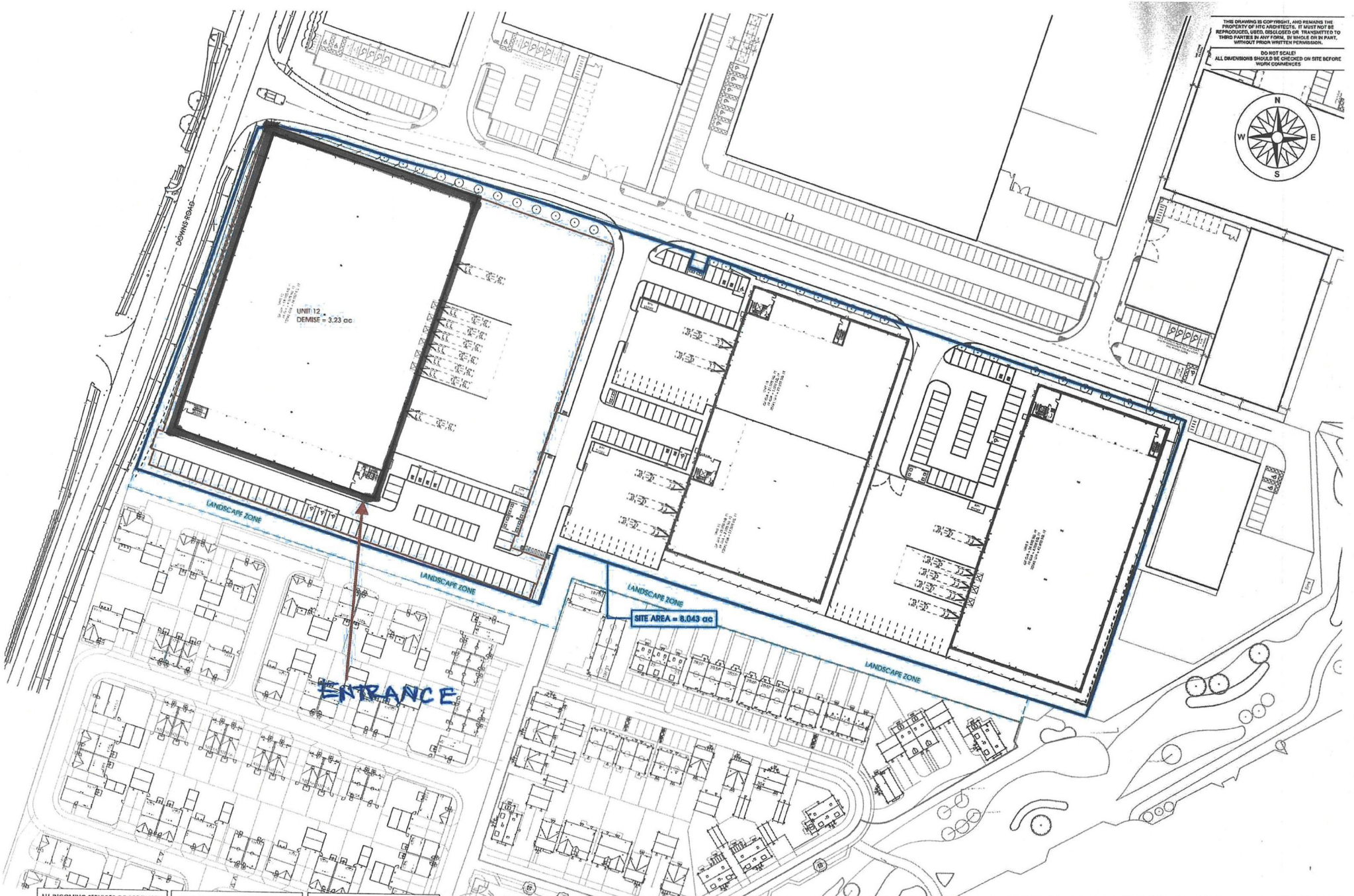
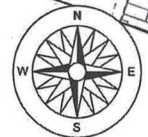
<b>Declaration</b>	<ul style="list-style-type: none"> <li>[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>
Signature	
Date	22.04.2024
Capacity	Solicitor to applicant

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) Ewen Macgregor TLT LLP On Redcliff Street			
Post town	<b>Bristol</b>	Postcode	<b>BS1 6TP</b>
Telephone number (if any)	03330061739		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) Ewen.Macgregor@TLT.com			



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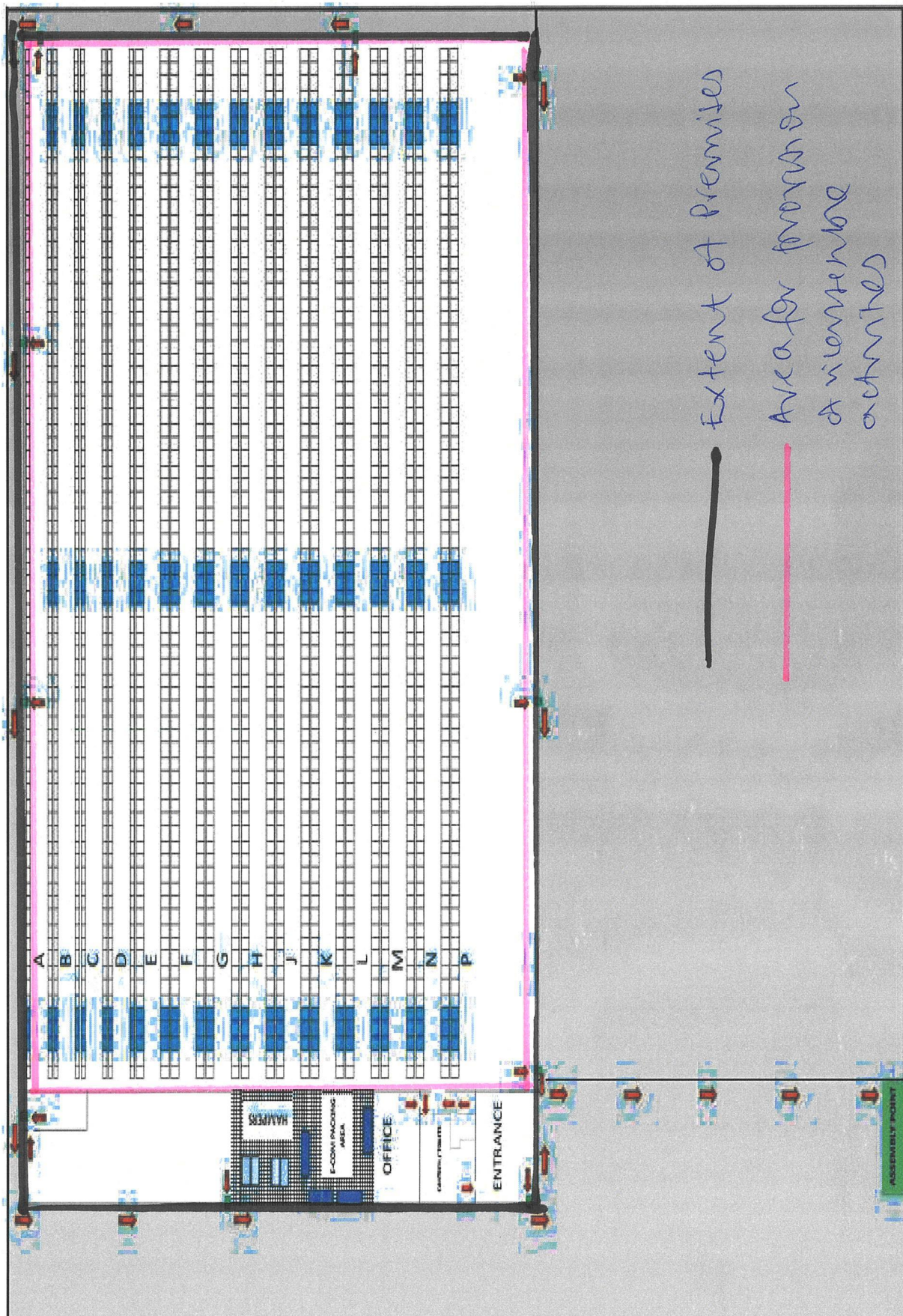
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REFER TO FIRE BOUNDARIES DRAWINGS FOR INFORMATION ON FIRE BOUNDARY REQUIREMENTS	DRAWING TO BE READ IN CONJUNCTION WITH GOODRICH CONSULTING WRITTEN SPECIFICATION.	

 	client project Witney, Oxfordshire drawing title Unit 12 Demise Plan	date July 2023 status AS BUILT scale 1:1000 @A3 drawn AB checked D.W job no. 2250 dwg no. P3-DP12 rev. B	 York Place Studio 8 Brittonia Street Leeds LS1 2ST 10113 245 3407 www.htcarchitects.co.uk E info@htcarchitects.co.uk
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CHT/site



CAT/01

Date: 2 May 2024  
OCC ref: R3.0051/24

Mrs Groth  
Clerk to Witney Town Council  
Witney Town Council  
Town Hall  
Market Square  
Witney  
OX28 6AG

Environment and Place  
County Hall  
New Road  
Oxford  
OX1 1ND  
Rachel Wileman  
Director of Planning, Environment  
and Climate Change

Dear Mrs Groth

**Details pursuant to Condition 7 (Dust Management Plan) of planning permission no. (R3.0142/23) at A40/B4022 Shores Green Junction**

The above has been submitted to this Council for determination.

Click the link below for submission details.

Please note that the below link is unique to you and therefore should not be shared with anyone else. Members of the public are able to make comments on the application via the council's planning applications website as set out in the county council's publicity for the application.

I should be grateful for any comments by **24 May 2024**.

NOTE Consideration of the development may take place in public and representations may be published. The proposal may be considered by the Council's Planning & Regulation Committee (Only comments relating to planning issues will be taken into account when reaching a decision).

The Town and Country Planning Act 1990 as amended requires the determination of planning applications to be a public process. The Council will make information submitted in relation to planning applications available for public inspection and so it is not possible to take into account in the determination of the application any comments which are submitted confidentially. If you wish to submit any comments regarding this application, your comments as well as your name and postal address may be disclosed to third parties including those who have submitted the planning application.

Oxfordshire County Council is a data controller for the purposes of the General Data Protection Regulation (Regulation (EU) 2016/679 of the European Parliament and of the Council dated 27th April 2016). For more details on how the Council will handle your personal information, please use the link below to access our Privacy Notice. Hard copies of this can also be provided on request:

<http://www.oxfordshire.gov.uk/privacynoticedocument>

Yours sincerely,

*Anna Herriman*

Anna Herriman  
Senior Planner

Direct line: 07990 368235

Email: [Anna.Herriman@Oxfordshire.gov.uk](mailto:Anna.Herriman@Oxfordshire.gov.uk)

[www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk)

Date: 2 May 2024  
OCC ref: R3.0052/24

Mrs Groth  
Clerk to Witney Town Council  
Witney Town Council  
Town Hall  
Market Square  
Witney  
OX28 6AG

Environment and Place  
County Hall  
New Road  
Oxford  
OX1 1ND  
Rachel Wileman  
Director of Planning, Environment  
and Climate Change

Dear Mrs Groth

**Details pursuant to Condition 5 (Construction Traffic Management Plan) of planning permission no. (R3.0142/23 ) at A40/B4022 Shores Green Junction**

The above has been submitted to this Council for determination.

Click the link below for submission details.

Please note that the below link is unique to you and therefore should not be shared with anyone else. Members of the public are able to make comments on the application via the council's planning applications website as set out in the county council's publicity for the application.

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Yours sincerely,

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# OXFORDSHIRE COUNTY COUNCIL

## OXFORDSHIRE COUNTY COUNCIL

1. (VARIOUS ROADS – CHERWELL DISTRICT) (MAP BASED) PROHIBITION OF WAITING AND PERMITTED PARKING) (VARIATION No. \*\*) ORDER 20\*\*
2. (VARIOUS ROADS – WEST OXFORDSHIRE DISTRICT) (DISABLED PERSONS PARKING PLACES) (AMENDMENT No. \*\*) ORDER 20\*\*

### STATEMENT OF REASONS

The Council continues to consider the provision of suitable and adequate parking for residents and visitors and those with special needs, and for <sup>1</sup> facilitating the expeditious, convenient and safe movement of vehicles and other traffic, and in particular <sup>2</sup> access to amenities and residential parking for disabled persons.

These proposals are made to amend the orders by adding and/or removing disabled persons parking places as detailed in the enclosed documents.

The proposed measures are in accordance with the Council's policies on traffic management and parking restraint.

Dated: 18<sup>th</sup> April 2024

Traffic Regulation Team, for the  
Director for Community Operations  
Oxfordshire County Council  
County Hall  
New Road  
Oxford  
OX1 1ND.

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<sup>1</sup> Section 1 (1) (a) Road Traffic Regulation Act 1984

<sup>2</sup> Section 1 (1) (f) Road Traffic Regulation Act 1984

**OXFORDSHIRE COUNTY COUNCIL**  
**1. (VARIOUS ROADS – CHERWELL DISTRICT) (MAP BASED)**  
**(PROHIBITION OF WAITING AND PERMITTED PARKING) (VARIATION**  
**No.\*) ORDER 20\*\***  
**2. (WEST OXFORDSHIRE DISTRICT) (DISABLED PERSONS PARKING**  
**PLACES) (AMENDMENT No.\*) ORDER 20\*\***

NOTICE is given that Oxfordshire County Council proposes to make the above orders under the Road Traffic Regulation Act 1984 and all other enabling powers. The orders further amend the Oxfordshire County Council (Various Roads – Cherwell District) (Map Based) (Prohibition and Restriction of Waiting and Permitted Parking) Order 2022, and the Oxfordshire County Council (West Oxfordshire District) (Disabled Persons Parking Places) Order 2006, with the effect of removing Disabled Persons Parking Places (DPPPs) as shown in A below, and providing new DPPPs shown in B.

**A. DPPPs to be removed:**

Cherwell District:

Town	Road	Location	Map Tile
Bicester	Villiers Road	Outside No.7	CW77
Deddington	Hudson Street	Opposite No. 4	BT56

West Oxfordshire District:

Town	Road	Location
Bampton	Landells	Outside No.2
Carterton	Kestrel Close	Outside No. 6

**B. New DPPPs:**

Cherwell District:

Town	Road	Location	Map Tile
Banbury	Abbey Road	Northwest side, outside No.21	AQ52
	Edmunds Road	North side, northeast corner of parking area	AS51
	Gillett Road	Northeast side, outside No.44	AS52
	Kings Road	South side, outside No. 13	AR53
	Middleton Road	Northwest side, outside No. 119	AQ56
	Portway	Southeast side, adjacent to No.23	AO52
	Westbeech Court	North side, adjacent to Nos. 11 & 12	AS53
	Western Crescent	Northeast side, outside No.11	AT55

	Woodgreen Avenue	West side, outside No.26	AR52
Bicester	Andover Close	Northeast side, outside No.8	CS81
	Chalvey Road	West side, outside No. 35	CW78
	Lancaster Close	Northeast side, outside No.18	CS81
	Mallards Way	Southwest side, outside Nos.72,74 & 76	CY80
	Nuffield Close	South side, outside No. 51	CU80
Cropredy	Cup and Saucer	West side, outside No.20	Y56
Deddington	Horse Fair	North Side, opposite Stoneleigh House	BT56
Finmere	Mere Road	North side, outside No. 20	BQ89
Kidlington	Lee Close	Southwest side, outside No. 24	DU60
	Marlborough Avenue	West side, Outside Nos. 32 & 34	DV60
	Marlborough Avenue	Southwest side, outside No. 74 (in layby)	DV60
Kirtlington	Kytes Place	Northeast side, opposite Beverley Cottage (in layby)	DE63
Upper Arccott	The Village Close	Southwest side, outside No. 44	DO84

West Oxfordshire District:

<b>Town</b>	<b>Road</b>	<b>Location</b>
Aston	Foxwood	West side, outside No.24
Carterton	Cherry Tree Way	East side, outside No. 11
	Dovetrees	North side, outside No.21
	Lord Close	East side, outside No. 9
Charlbury	The Slade	East side, outside No. 12
Chipping Norton	Walterbush Road	Northwest side, opposite No. 69
Combe	Knott Oaks	North side, opposite No. 1 (in layby)
Langford	The Elms	East side, opposite No. 20
	The Elms	North side, opposite No. 29
Long Hanborough	Kents Bank	East side, outside No. 2
Middle Barton	Jervis Close	South side, outside No. 9
Witney	Bourton Close	North side, outside No.124
	Corn Street	North side, outside No. 108
Woodstock	New Road	North side, outside No. 66

Documents giving more details of the proposals are available for public inspection online by visiting <https://letstalk.oxfordshire.gov.uk> Copies may be made available on request.

Objections to the proposals, specifying the grounds on which they are made and any other representations, should be sent in writing to the address below (or via the web address above) no later than **17 May 2024**. The County Council will consider objections and representations received in response to this Notice. They may be disseminated widely for these purposes and made available to the public.

Traffic Regulation Team (Ref: JaC/12.6.P0134) for the Director of Environment and Place, Oxfordshire County Council, County Hall, New Road, Oxford, OX1 1ND.

**OXFORDSHIRE COUNTY COUNCIL  
(WEST OXFORDSHIRE DISTRICT) (DISABLED PERSONS PARKING PLACES)  
(AMENDMENT No.\*) ORDER 20\*\***

The Oxfordshire County Council (“the Council”) in exercise of its powers contained in Sections 1, 2, 4, 32, 35 and 45 and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984 (“the Act”) and all other enabling powers, and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the Act, make the following Order.

1. This Order may be cited as the Oxfordshire County Council (West Oxfordshire District) (Disabled Persons Parking Places) (Amendment No.18\*) Order 20\*\* and shall come into force on the day of 20\*\*.
2.
  - (1) Words importing the masculine gender shall also include the feminine gender and words in the singular include the plural and vice versa.
  - (2) The restrictions imposed by this Order shall be in addition to and not in derogation from any restriction or requirement imposed by any other enactment.
  - (3) Any reference in this Order to a numbered Article or Schedule shall unless the context otherwise requires be construed as a reference to the numbered Article or Schedule bearing that number in this Order.
3. The Oxfordshire County Council (West Oxfordshire District) (Disabled Persons Parking Places) Order 2006, as amended by the Oxfordshire County Council (West Oxfordshire District) (Disabled Persons Parking Places) (Amendment) Order 2007, the Oxfordshire County Council (West Oxfordshire District) (Disabled Persons Parking Places) (Amendment No.2) Order 2009, the Oxfordshire County Council (West Oxfordshire District) (Disabled Persons Parking Places) (Amendment No.3) Order 2011, and the Oxfordshire County Council (West Oxfordshire District) (Disabled Persons Parking Places) (Amendment No 4) Order 2012, the Oxfordshire County Council (West Oxfordshire District) (Disabled Persons Parking Places) (Amendment No 5) Order 2012, the Oxfordshire County Council (West Oxfordshire District) (Disabled Persons’ Parking Places) (Amendment No 6) Order 2013 , the Oxfordshire County Council (Disabled Persons Parking Places) (West Oxfordshire District) (Amendment No 7) Order 2013, the Oxfordshire County Council (Disabled Persons Parking Places) (West Oxfordshire District) (Amendment No 8) Order 2014, the Oxfordshire County Council (Disabled Persons Parking Places) (West Oxfordshire District) (Amendment No 9) Order 2016, and the Oxfordshire County Council (Disabled Persons Parking Places) (West Oxfordshire District) (Amendment No 10) Order 2016, the Oxfordshire County Council (Disabled Persons Parking Places) (West Oxfordshire District) (Amendment No 11) Order 2017, the Oxfordshire County Council (Disabled Persons Parking Places) (West Oxfordshire District) (Amendment No 12) Order 2020, the Oxfordshire County Council (Disabled Persons Parking Places) (West Oxfordshire District) (Amendment No 13) Order 2020, the Oxfordshire County Council (West Oxfordshire District) (Disabled Persons Parking Places)

(Amendment No.14) Order 2021, the Oxfordshire County Council (West Oxfordshire District) (Disabled Persons Parking Places) (Amendment No.15) Order 2021, the Oxfordshire County Council (West Oxfordshire District) (Disabled Persons Parking Places) (Amendment No.16) Order 2022, and the Oxfordshire County Council (West Oxfordshire District) (Disabled Persons Parking Places) (Amendment No.17) (Order 2024 (“the 2006 Order”) is amended in the manner and to the extent specified in the Schedule to this Order.

**GIVEN UNDER** the Common Seal of the Oxfordshire County Council  
 this day of 20\*\*.

**SCHEDULE**

The 2006 Order is amended as follows:

Schedule 1 is deleted and replaced by the following:

**“SCHEDULE 1**  
**DISABLED PERSONS PARKING PLACES**  
**24 hour parking places without Time Limit**

Alvescot	Gassons Mead	Northeast side, from the common property boundary of Nos.4 & 5, north-westwards for a distance of 8.8 metres (2 bays, one parallel to the kerb and one at an angle to the kerb)	
Aston	Cote Road	Southeast side; from the common property boundary of Nos.28 & 30, north-eastwards for a distance of 6.5 metres, and south-westwards for a distance of 3.5 metres. Outside 28 & 30 Cote Road.	
	<b>Foxwood</b>	<b>West side: from the southern property boundary of No. 24, northwards for a distance of 6 metres.</b>	
Bampton	Bowling Green Close	East side; from a point 3 metres south of the common property boundary between No’s 16 & 17, southwards for 6.6 metres.	
	Bridge Street	Northwest side, from a point 1 metre east of the western property boundary of Fernlea Barn eastwards for 6 metres.	
	Colville Close	(a)	East side; from the common property boundary between No’s 6 & 8, southwards for a distance of 6.6 metres. Outside 6 Colville Close.

		(b)	South side; from the common property boundary between No's 13 & 15, eastwards for a distance of 3 metres and westwards for a distance of 3.6 metres. Outside 15 Colville Close
	Landells Cottages		<del>West side; from the common property boundary between No's 1 &amp; 2, northwards for 6.6 metres. Outside 2 Landells Cottages.</del>
	Market Square	(a)	North side of car park; from a point 1 metre east of the eastern flank wall of Clanfield House, westwards for a distance of 3.6 metres and southwards for a distance of 4.6 metres.
		(b)	South side of car park; from a point 5 metres east of the eastern flank wall of the Town Hall, eastwards for a distance of 3.4 metres and northwards for a distance of 4.6 metres.
	Mill Green Close		West side; from a point 12 metres south of the southern kerb line of Clanfield Road, southwards for 6.6 metres. Outside 1 Mill Green Close.
	New Road		South side, from a point 1.2 metres west of the western property boundary of Prospect Cottage eastwards for a distance of 4.8 metres.
Burford	High Street	(a)	West side; from the common property boundary between Nos 122 & 124, northwards for a distance of 16.5 metres (3 bays).
		(b)	(i) East side; from a point 10 metres north of the northern kerb line of Swan Street, northwards for a distance of 11 metres.
			(ii) East side, from a point 11 metres south of its junction with Church Lane southwards for a distance of 6 metres.
	Witney Street	(a)	Southwest side; from a point 15 metres southeast of the northwest property boundary of No 44 Witney Street, south-eastwards for a distance of 6.6 metres. Outside No 48 Witney Street.
		(b)	Southwest side in the lay-by; from a point 3.7 metres northwest of the south-eastern property boundary of No 58, north-



		westwards for a distance of 17 metres. Outside 54, 56, & 58 Witney Street.
Carterton	Ash Avenue	South side; from a point 14 metres east of the eastern kerb line of Bluebell Way, eastwards for a distance of 6.6 metres.
	Cherry Tree Way	Northeast side; from a point 1 metre south of the common property boundary of No's 9 & 11, southwards for a distance of 5 metres.
	Dovetrees	North side; from the common property boundary of No's 21 & 22, westwards for a distance of 5 metres.
	Kestrel Close	Outside No.6
	Lavender Place	West side; from a point adjacent to the northern building line of the garage block next to No 16, south for 3.6 metres and east for 4.5 metres. In the parking area.
	Lord Close	East side; from the common property boundary of No's 8 & 9, southwards for a distance of 6.6 metres.
Charlbury	Browns Lane	Northwest side; from a point 5 metres south-west of the north-eastern flank wall of the Co-op store, south-west for 11 metres. Outside the Co-op.
	Church Lane	West side; from a point in line with the southern flank wall of Netherlands, northwards for 6.6 metres. Opposite Netherlands.
	Market Street	Southwest side; from a point 2 metres south-east of the north-west flank wall of the Old Bank House, south-eastwards for 6.6 metres.
	Nine Acres Lane	Southeast side; from a point 32 metres northeast in line with the southern flank wall of Jeffs Terrace, north-east wards for 5.5 metres (in layby).
	Rochester Place	North side, from a point 5 metres east of its junction with Woodfield Drive, eastwards for a distance of 5.5 metres.
	Sandford Rise	Southeast side; from a point northeast of the footpath for Hanover Close, north-eastwards for a distance of 5.5 metres.
	The Slade	East side; from a point 1 metre north of the common property boundary of No's 10 & 12, northwards for a distance of 6 metres.

Chipping Norton	Cattle Market	South side; from a point 1 metre east of the eastern property boundary of the Albion Centre, westwards for 6.6 metres. Outside the Albion Centre	
	Cornish Road	a)	North side; from a point 168 metres south-west of the south-western kerb line of Hailey Road, south-westwards for a distance of 6.6 metres. Outside No 39 Cornish Road.
		b)	North side in the parking area adjacent to No's 74 to 86; from a point 0.5 metres east of the western property boundary of No 100, eastwards for 3.6 metres.
		c)	North side, from a point 3 metres west of the common property boundary of numbers 3 and 4 eastwards for 3.5 metres, parking perpendicular to the kerb.
	Distons Lane	West side; from the southern building face wall of No 24 Distons Lane, northwards for a distance of 5.5 metres. Outside 24 Distons Lane.	
	Fox Close	a) North side, from a point in line with the southern wall of flat No's 11 to 16, eastwards for a distance of 6 metres.	
		b) North side, from a point 0.5 metres northwest of the western property boundary of number 29, southeast for a distance of 7 metres.	
	Hailey Road	(i) Southwest side; from a point 12 metres south-east of the centreline of the junction with Hailey Avenue, south-eastwards for a distance of 6.6 metres. Outside No 20 Hailey Road, in the lay-by.  (ii) Southwest side, from the eastern corner of number 12, south east wards for a distance of 6.5 metres (in Layby)	
	Hailey Avenue	Northwest side; from the common property boundary of No's 51 and 53, north-eastwards for a distance of 5.5 metres.	
	Hannis Road	West side; from the common property boundary of No's 1 and 3, southwards for a distance of 6 metres.	
	High Street	a)	West side; from a point 2.4 metres south of the northern flank wall of the Town Hall building, northwards for a distance of 12 metres.

		b)	West side; from a point 5 metres south of the extended property boundary between Bank & No's 12 - 14, southwards for a distance of 6.6 metres and from a point approximately 9 metres west of No's 12-14, westwards for 6 metres (2 bays). In the parking area.
	Middle Row		West Side; from the extended southern face wall of No 1 (bookshop/café), southwards for a distance of 6.6 metres.
	The Leys	a)	Northeast side; from the common property boundary between No's 61 & 63, north-westwards for a distance of 6.6 metres. Outside 63 The Leys.
		b)	Southwest side: from a point 2.7 metres northwest of the common property boundary of Nos 54 & 50, north-westwards for 6.6 metres. Outside No 54.
	Walterbush Road		Northwest side; from a point opposite the common property boundary of No's 71 & 73, north eastwards for a distance of 6 metres.
Churchill	Kingham Road		Southwest side; from a point 1 metre north-west of the common property boundary between No's 5 & 6 Meadow Place; south-eastwards for a distance of 6.6 metres. In the layby outside 5 & 6 Meadow Place.
Combe	Knott Oaks		North side; in the eastern end off the layby outside No. 38, south eastwards for a distance of 4.2 metres and westwards for 3 metres.
Eynsham	John Lopes Road		North side; opposite the common property boundary of Nos 1 and 2, westwards for a distance of 5 metres.
	Newland Close		West side; from a point 1.1 metres south of the common property boundary between Nos 6 & 7, southwards for a distance of 6.6 metres. Outside 7 Newland Close.
	Queen Street		West side, from a point 4 metres north of the southern property boundary of No.11, northwards for a distance of 6.5 metres.
	The Square		North side; from a point 17.2 metres east of the northern flank wall of No 1, eastwards for a

		distance of 2.5 metres and southwards for a distance of 5 metres.
Great Rollright	Old Forge Road	South side; from a point 0.5 metres east of the eastern property boundary of No. 12 Prew Bungalows, westwards for a distance of 6.6 metres.
Hook Norton	High Street	Northwest side, from a point 7 metres northeast of the eastern side of the entrance of St. Peters Church, northeast wards for a distance of 6.6 metres.
Langford	The Elms	a) Northeast side; from a point opposite the common property boundary of No's 20 & 22, north westwards for a distance of 6 metres.
		b) North side; from a point opposite the common property boundary of No's 29 & 31, eastwards for a distance of 5.5 metres.
Long Hanborough	Churchill Way	Southeast side; from a point 12.3 metres south-west of the south-western kerb line of Main Road, south-westwards for a distance of 13.2 metres. Outside Long Hanborough Surgery.
	Kents Bank	West side; from a point 1 metre north of No. 2 Kents Bank, northwards for a distance of 6 metres.
Middle Barton	Fleming Drive	East side; From a point 8.5 metres north of the northern kerb line of Fleming Close, northwards for 11 metres. In the lay-by outside Nos 2, 4, & 6.
	Jervis Close	South side; from a point 1 metre west of the eastern flank wall of No. 9, west wards for a distance of 5.5 metres (in the layby).
	Orchard Way	West side; from a point 2.8 metres north of the intersection of the southern and western kerb lines, northwards for 3.6 metres and westwards for 5 metres. Outside 11 Orchard Way.
Milton - under - Wychwood	Ansell Way	Southwest side, from a point 4.5 metres south east of the eastern property boundary of number 28 south eastwards for a distance of 6.5 metres.
		Northeast side; from a point 1 metre northwest of the south-eastern flank wall of No. 32, for a distance of 5 metres.
	High Street	Northwest side; from a point 1.2 metres southwest of the common property boundary between Nos.28 & 30, north-eastwards for a distance of 6.6 metres
	Wychwood Close	Northwest side, from the boundary of property number 8, northeast wards for a distance of 2.2 metres parking perpendicular to the kerb.

Shipton under Wychwood	St Michaels Close	North side, from the common boundary of numbers 16 and 15, north eastwards for a distance of 6.5 metres
	Milton Road	South side, from a point 2 metres east of the common property boundary of Nos.1b and 1c, westwards for a distance of 5.5 metres, in the western end of the layby.
South Newington	Barford Road	North side, from a point 40 metres east of its junction with Sands Lane, eastwards for a distance of 5.5 metres.
Witney	Ashcombe Close	Southwest side, from a point 2.8 metres southeast of the north west kerb of the parking area, south eastwards for a distance of 2.8 metres, parking perpendicular to the kerb.
	Bourton Close	Northeast side, from the common property boundary of No's 122 & 124 Bourton Close, northwards for a distance of 4.5 metres, in the northern corner of the turning area.
	Church Green	Southern side; from the intersection of the western side of the entrance to St Mary's Church with the southern highway boundary, westwards for 3.6 metres. Outside St Mary's Church.
	Corn Street	a) Southwest side; from a point adjacent to the common property boundary of Nos 57 & 59, south-eastwards for a distance of 6.6 metres. Outside 57 Corn Street.
		b) North side; from the common property boundary of No's 108 & 110 Corn Street, eastwards for a distance of 5 metres.
	Crawley Road	Southwest side; from a point 5.4 metres northwest of the common property boundary between Nos 1 & 1A, north-westwards for a distance of 6.6 metres.
	Gloucester Place	South side; from the eastern property boundary of No 38, westwards for a distance of 5.8 metres. Outside 38 Gloucester Place.
	Holford Road	Northeast side; from the common property boundary between Nos 40 & 42, north-westwards for a distance of 6.6 metres. Outside 42 Holford Road.
	Holloway Road	East side; from a point 4 metres south of the common property boundary between No's 20 & 22, southwards for a distance of 11 metres. Outside 18 & 20 Holloway Road.

	Newland	Southwest side, in front of property number 130 for a distance of 5 metres.	
	Weavers Close	Northwest side; From the common property boundary between No's 24 & 26, south-westwards for a distance of 6.6 metres. Outside 26 Weaver Close.	
	Wadards Meadow	Northwest side, from the western corner of No. 204 south westwards for a distance of 5.6 metres, parking perpendicular to the kerb. (2 bays side by side)	
	Wood green	East side, opposite Holy Trinity Church entrance gate, southwards for a distance of 6.5 metres.	
Woodstock	Cockpit Close	a)	South side; from the common property boundary between Nos 23 & 24, eastwards for a distance of 6.6 metres. Outside 24 Cockpit Close.
		b)	South side; from a point 0.5 metres west of the common property boundary of Nos 19 & 20, eastwards for 6.6 metres. Outside 19 Cockpit Close.
	High Street	South side; from a point 0.9 metres west of the common property boundary between Nos 24 & 26, westwards for a distance of 6.7 metres. Outside 24 High Street.	
	Market Place	Carriageway on south side of Town Hall; from a point 3.4 metres east of the eastern flank wall of the Town Hall, westwards for a distance of 6.8 metres. Outside the Town Hall.	
	New Road	Northwest side; from the common property boundary of No's 64 & 66, south westwards for a distance of 5 metres.	
	Park Street	North side partially on the footway; from a point 0.4 metres east of the eastern flank wall of the Museum, westwards for a distance of 8.7 metres. Outside the Museum (Fletchers House)."	

**THE COMMON SEAL of THE  
OXFORDSHIRE COUNTY COUNCIL**  
was hereunto affixed in the presence of:

Solicitor / Designated Officer

Date: 8th May 2024  
Our ref: 24/00018/APPEAL  
Please ask for: Chris Wood  
Telephone: 01993 861677  
Email: [chris.wood@westoxon.gov.uk](mailto:chris.wood@westoxon.gov.uk)

Dear Sir/Madam

**TOWN AND COUNTRY PLANNING ACT 1990  
APPEAL UNDER SECTION 78  
Notification of Planning Appeal**

Site Address: 141 Queen Emmas Dyke Witney Oxfordshire

Description of Development: Variation of condition 2 of planning permission 20/03068/FUL to allow the addition of a single storey rear and side extension to the approved new dwelling.

Original Application Number: 23/03096/S73

Appellant's name: Mr GuoSong Zhong

Appeal Reference: APP/D3125/W/24/3339455

Appeal Start Date: 30.04.2024

I refer to the above details. An appeal has been made to the Secretary of State against the decision of West Oxfordshire District Council to refuse planning permission for the development described.

The appeal will be determined on the basis of **written representations**. The procedure followed is set out in Part 2 of The Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009, as amended.

We have forwarded all the representations made to us on the original planning application to the Planning Inspectorate and to the Appellant. These will be considered by the Inspector when determining the appeal, unless they are subsequently withdrawn.

**If you wish to make comments, or modify/withdraw your previous representation, you can do so online at: <https://acp.planninginspectorate.gov.uk>.** If you do not have access to the internet, you can send your comments to the following address quoting reference number APP/D3125/W/24/3339455:

In writing (please send 5 copies): The Planning Inspectorate  
Room 3E  
Temple Quay House  
2 The Square  
Bristol BS1 6PN

**All representations must be received by** the Planning Inspectorate by **5th June 2024**. Any representations submitted after the deadline will not usually be considered and will be returned. The Planning Inspectorate does not acknowledge representations. **All representations must quote the appeal reference.** Please ensure that all comments/documents submitted are GDPR compliant.

***From 1 April 2024 the Planning Inspectorate no longer accepts interested party comments sent via email. Any comments submitted by email will not be considered and will be returned. Comments from interested parties on appeals will only be accepted through the Appeals Casework Portal, or via letter to Temple Quay House. <https://www.gov.uk/government/news/streamlining-comment-submission-for-planning-and-enforcement-appeals>***

Please note that any representations you submit to the Planning Inspectorate will be copied to the appellant and this local planning authority and will be considered by the Inspector when determining the appeal.

If you wish to track the progress of the appeal you can do so via <https://acp.planninginspectorate.gov.uk/> by searching under the appeal reference APP/D3125/W/24/3339455. You can also view the appeal documents on the Council's website at [www.westoxon.gov.uk/planning](http://www.westoxon.gov.uk/planning).

You can get a copy of one of the Planning Inspectorate's "Guide to taking part in planning appeals" booklets free of charge from GOV.UK at [www.gov.uk/government/collections/taking-part-in-a-planning-listed-building-or-enforcement-appeal](http://www.gov.uk/government/collections/taking-part-in-a-planning-listed-building-or-enforcement-appeal).

When made, the decision will be published online at <https://acp.planninginspectorate.gov.uk>

Yours sincerely

*Chris Wood*

Senior Planning Officer (Appeals)  
Planning and Strategic Housing